



CyberMontana Summer STEM Camp Host Application

Applications will be accepted on an annual basis. For camps taking place in summer 2027, the initial application deadline is January 18th. Selection notification is no later than February 1st.

Submit applications to: bianca.bostrom@umt.edu

1. Camp Details

a. What are the prospective dates for the one-week camp?

b. What is the title or tagline of your camp?

c. Location of camp:

2. Host Institution Information

a. Name of Institution: _____

b. Address: _____

c. Institution Head (i.e., Dean/President/Superintendent/Principal/Director):

(1) Name: _____

(2) Title: _____

(3) Email: _____

(4) Phone Number: _____

(5) Office Address: _____

d. Attach high-resolution JPEG or PNG image of institution logo.

3. Camp Director Information

a. Name: _____

b. Title & Position: _____

c. Email: _____

d. Phone number: _____

e. Address: _____

4. Budget. Fill out a line-item camp budget. Adjust accordingly to fit your camp needs:

Category	Item(s)	Cost per item	Quantity	Total
Personnel	Faculty			
	Mentors (\$____/hour, ____ hours)			
Marketing				
Consumable Supplies/Equipment				
Reusable Supplies/Equipment				
Food (lunches and snacks)				
T-shirts/Backpacks				

Grand Total:

\$_____

5. Budget Narrative/Justification.

6. Institution Financial Advisor Information

- a. Name: _____
- b. Title & Position: _____
- c. Email: _____
- d. Phone number: _____
- e. Address: _____

7. Outreach Plan. Provide a summary of your plan including target audience(s), outreach method(s).

8. Registration Document. Provide a link to your registration document or share how you plan to have interested campers register.

9. Registration Deadline. _____

10. Program of Instruction. Attach a copy of your daily schedule, including instructors and location(s).

11. Our institution agrees to develop a *Consent to Participate* form that will be completed and collected from all participant families no later than the program's start date.

Yes ☐ No ☐

a. Example inclusions:

- Code of Conduct
- Assumption of Risk
- Release of Medical Care
- Student Medical Information
- Photo/Video Release
- Miscellaneous Information (Dietary, Reasonable Accommodations)

12. Our institution agrees to have a written emergency action plan in place before the program begins.

Yes ☐ No ☐

a. Example inclusions:

- How to sign up for your institution's emergency text or email notifications
- Fire, medical emergencies, severe weather, and shelter-in-place scenarios
- Missing youth protocols
- Communication procedures for notifying parents/guardians

- 13. Youth participants will only be released to their Guardian(s) or to individuals explicitly authorized by the Guardian, whose identity has been verified by your institution.**

Yes ☐ No ☐

- 14. Do you want train-the-trainer support?**

Yes ☐ No ☐

- 15. Do you want curriculum support?**

Yes ☐ No ☐